Important Project Changes

- **New Purchasing Card Program** - Updated Card Distribution Timeline

- **Onboarding Documents** - Routing to Employees

- **FY18 TDRMerit, Lump Sum Payments, and Gap** - to Support this Go-Live

- **Workday Finance** - Project Team will be Working to Migrate to Lawson on October 29, 2017. The Costing Allocations will be Updated, and Viewable in FRS Format via the Portal.

- **Ariba/UMeNet, FRS, DMAS, and the Resource Recovery Services (RRS)** will Continue to be Utilized.

- **Ariba** - is a leader in the procurement space, and their solutions will be leveraged to streamline the procurement process in Workday.

- **Workday Finance** - will focus on managing the spend of the institution and ensuring that the financial data is recorded accurately and in a timely manner.

- **Ariba** - will continue to be used to manage the spend of the institution, and the workdayfinance@umiami.edu will receive any questions or concerns.

- **ULearn** - will be used to register for the Workday Finance Training.

- **New Courses** - will be offered in the upcoming months, and these courses will be available on ULearn.

- **Exercises** - will be requested in the coming weeks, and these exercises will be used to assess the user's understanding of the new system.

**Meet the Team**

- **Alyssa Thompson** - is the Deloitte Finance Leadership with a background in Business Administration.

- **Ruth Alcala** - is a UHealth Employee with a background in Business Administration.

- **Parking and Commuting** - are important aspects of the new Workday Finance implementation, and the team is working to ensure that these aspects are handled appropriately.

- **Training Resources** - will be available through ULearn.

- **Workday Grants 101** - will be available to help with the transition to Workday Finance.

**Important Information About Salary Encumbrances**

- **Completion of the Previously Offered FDM 101** - satisfies this requirement.

- **ULearn** - will be used to register for Workday Finance Training.

- **Workday 1.0** - will be implemented in February, Fiscal Year 2018.

- **TALK for Success** - will be used to review process.

- **Workday Finance** will be used to prepare purchase requisitions, or create manual cash journals to record purchases.

- **Business Processes** - will be managed in Workday, and users will have access to a comprehensive set of tools to manage their financial transactions.

- **Self-Paced Learning (CBL)** - will be used to support the implementation beyond June 1.

- **Additional Time** - will be beneficial as users work on mastering new skills and technology.

- **Change in Go-Live Date** - will be communicated to all users, and efforts will be made to ensure that the transition is smooth.

- **Continued Support and Enthusiasm** - will be provided to ensure that the transition is successful.

**New Courses**

- **FDM 101 Required Prerequisite for Training** - will be available on ULearn.

- **Onboarding Documents** - will be routed to employees.

- **FY18 Merit, Lump Sum Payments, and Gap** - will be requested in the coming weeks.

- **Workday Finance** project team will be working to migrate to Lawson on October 29, 2017. The new go-live date will be effective June 1, 2017.

- **UHealth** will support this go-live, and a comprehensive set of tools will be available to manage financial transactions.

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