2018 Workday Milestones

Below, please find the high-level 2018 Workday milestones:

- Financial Data Model (FDM) Update
  - A new version of the Workday Financial Data Model (FDM) computer-based learning (CBL) module is now available in ULearn. In addition to defining the FDM and its dimensions, this training also describes key concepts of role-based Workday financial reports and demonstrates accessing information in Workday.
  - Note: This CBL replaces the Workday FDM 101 CBL as a required pre-requisite for Workday Finance training.

- To register, please log in to ULearn, and search for the following keywords: "FDM," or by searching for the complete course name: "Workday FDM." 

- System Changes
  - Click here for a comprehensive list of completed and in-development system changes.

- Important Links
  - Log in to Workday
  - Training Resources
  - Frequently Asked Questions
  - Communications

- Role-Based Resources
  - Role-based resources, including relevant tip sheets, reports, and training options have been updated and are available for the following Workday roles:
    - Accountant
    - Cost Center Manager
    - Cost Center Sponsored Program Manager
    - Deposit Specialist
    - Expense Data Entry Specialist
    - ISP Analyst
    - ISP Manager
    - Procurement Data Entry Specialist
    - Receiver
  - To learn more information specific to other Workday roles, please click here.

- Workday Tips and Tricks
  - Don’t stay in the clouds! Learn these Workday Tips and Tricks to complete your business processes or click here to access Workday Tip Sheets and Tutorials.

- Recruiting
  - If you would like to export the Candidate Grid to Excel, click on All Active Candidates and select the excel button. Use this option in other tabs and tasks (e.g. list of candidates in offer, list of active candidates).

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- Additional/Workday Support
  - Get real-time assistance with Workday by visiting our Live Chat or by submitting a question by email. Please contact the UMIT Service Desk at: help@miami.edu.

- Call
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- Email
  - Submit a question and receive a response by email. Please contact the UMIT Service Desk at: help@miami.edu.

- Workday Webinars & Computer-Based Learning (CBL)
  - Register for Workday instructor-led training (ILT) courses. Visit the Workday Finance Training Catalog to review a list of available ILT training.

- Workday Instructor-Led Training (ILT)
  - Get one-on-one assistance in completing a business process or running a report from a Workday expert. To learn more about requesting a Drop-In Lab in your area click here, or email workday@miami.edu.

- Request a Workday Drop-In Lab
  - Receive real-time assistance with Workday issues 24 hours a day, 7 days a week. Please contact the UMIT Service Desk at: 305-284-6565.

- Workday Tip Sheets and Tutorials
  - Get real-time assistance with Workday issues 24 hours a day, 7 days a week. Please contact the UMIT Service Desk at: 305-284-6565.